



Estd.1946

# A. S. College

(A Premier Multi Faculty Postgraduate Co-educational College)

KHANNA-141 417

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**PROSPECTUS**  
2023 - 2024

## ADMISSION SCHEDULE 2023-24

Courses	Particulars	From	To
New Admission : <b>1st Year of B.Com.</b>	Submission of Admission Forms	May 15, 2023	June 7, 2023
	Display of Merit List on College Website & Notice Board of Department of Commerce	June 8, 2023	
	Admission Strictly as per Merit List Displayed as above <b>(for all Categories of Students)</b>	June 9, 2023	
New Admission : <b>1st Year of UG Classes</b> (Other than 1st Year of B.Com.)	Admission Process	May 15, 2023	July 15, 2023
	Normal Admission upto	July 15, 2023	
	Late Admission to be allowed by the Principal with Late Fee of Rs. 1000/- per student	August 10, 2023	
	Late Admission to be allowed by the Vice Chancellor with Late Fee of Rs. 3000/- per student	August 31, 2023	
	Commencement of teaching for 1st Year of UG Classes	July 21, 2023	
New Admission : <b>1st Year of PG Classes</b>	Admission Process	July 10, 2023	August 14, 2023
	Normal Admission Process upto	August 14, 2023	
	Late Admission to be allowed by the Principal with Late Fee of Rs. 1000/- per student	September 5, 2023	
	Late Admission to be allowed by the Vice Chancellor with Late Fee of Rs. 3000/- per student	September 25, 2023	
	Commencement of teaching for 1st Year of PG Classes	August 16, 2023	
<b>Ongoing UG/PG Classes</b>	Admission Process	July 10, 2023	July 20, 2023
	Normal Admission upto	July 20, 2023	
	Late Admission to be allowed by the Principal with Late Fee of Rs. 1000/- per student	August 10, 2023	
	Late Admission to be allowed by the Vice Chancellor with Late Fee of Rs. 3000/- per student	August 31, 2023	
	Commencement of teaching for ongoing classes	July 21, 2023	

### Admission Procedure

Application for admission to a class should be made on the prescribed Admission Form appended to the prospectus. The following documents must be attached to the Admission Form:

- i) Attested copy of the university/board certificate of the last examination passed by the candidate.
- ii) Attested copy of the Character Certificate from the Head of the institution last attended.
- iii) Proof for claiming any type of reservation: Single Girl Child, Sports Quota, Minority etc.
- iv) Attested copy of certificate regarding date of birth.
- v) Copies of Aadhaar Cards of candidate, father & mother.
- vi) Caste certificate issued by the SDM or Class I Magistrate (for SC/ST Students only).
- vii) Migration certificate and original certificate of the examination passed in the case of students from a university other than Panjab University.
- viii) Two passport size photographs (4 photographs for bus commuters).
- ix) Residence proof: Aadhaar Card/Voter Card/Passport along with self addressed envelopes be attached with the admission form.
  - All original certificates must be produced before the Admission Committee at the time of admission.
  - The candidate must physically appear before the Admission Committee at the time of Admission
  - The candidate will pay all the fee/funds/charges as fixed by the Panjab University/Government/College from time to time, irrespective of the mode of teaching (online/offline/blended) adopted by the college.

# RULES & *Regulations* ADMISSION

- i) Failed/Compartment students from other institutions will not ordinarily be admitted.
- ii) A failed student who re-joins the college as a regular student will be permitted to appear in the university Examination as a regular student, only if he fulfils the eligibility conditions in the year of re-joining.
- iii) Stagnant cases/candidates with a gap year/s after passing the last examination are required to furnish an affidavit stating that they were not involved in any unlawful activity during the gap period.
- iv) Students selected for admission are required to deposit fees and other dues on the spot failing which they may have to forgo their right to admission.
- v) Change of faculty or subject may be allowed strictly in accordance with University rules.
- vi) A candidate whose result is declared late by the Panjab University may join the college within 10 days of the declaration of his/her result.
- vii) If as a result of re-evaluation, a candidate passes an examination or becomes eligible for the supplementary examination he/she shall be eligible to seek admission to the next higher class within 10 working days of the declaration of his/her result.
- viii) Students coming from foreign countries must supply particulars of their passport, long term students visa from Home Ministry and Eligibility Certificate from the Panjab University.
- ix) The name of a student who remains absent for a continuous period of 7 days in any subject, without leave, shall be struck off from the college rolls. He/she can seek re-admission after paying the arrears, re-admission fee and re-registration fee etc.
- x) Reservation of seats in different categories will be made in accordance with the rules and instructions by PU Chandigarh/Punjab Government.

All candidates **MUST** read and understand the Prospectus thoroughly before filling the application form.

Admission to all the classes is provisional and subject to approval of Panjab University, Chandigarh.

A photograph of a man with a beard and mustache, wearing a blue and white plaid shirt, sitting in a black leather office chair behind a glass desk. He is holding a green pen. The desk has a glass water carafe, a yellow candle, and some papers. In the background, there is a red brick wall and a white door with a light switch. To the right, there is a vase with dried flowers and a framed certificate or award.

## Principal's MESSAGE

Dear Parents & Students,

At A. S. College we strive to develop 21st century skills in the students in consonance with the motto of The National Education Policy 2020: Educate, Encourage and Enlighten. The institution is committed to provide excellent all-round education for the students in our state of the art infrastructural facilities.

Our college cares for the individual development of each and every student. We provide an ambient learning environment in which a student can realize his/her full potential in varied domains of knowledge, skill and personality. We accord prime importance to the behavioral discipline, moral integrity and cognitive development of our students. The Departments of Youth Welfare, NSS, NCC, Physical Education, Career Guidance Cell, Red Ribbon Club, Sports and Cultural Activities offer integrated services for the multi-faceted development of our students. Our teachers strive to teach not only academic programmes but also life skills needed for the students' self development.

The glorious past of the college tells about the various achievements of our students in the fields of academic, cultural and sports. I hope you will also work hard to achieve success in life.

I welcome you and my best wishes to you for a prosperous & rewarding future.



(R.S. Jhanji)



## Visión

**I**mproving the lives of our students, their communities and enhancing the socio-economic prosperity of the region through education while inculcating the spirit of nationalism and striving for excellence in everything we do.



## Mision

**T**he institution is committed to impart liberal holistic education to all sections of the society, particularly the rural and deprived ones, for shaping a sterling character and scintillating career imbued with values of humanism, equality and secularism.

## Objectives of the *Institution*

In consonance with its Vision and Mission, the college has adopted the following objectives:

To provide and enrich the educational programmes/courses in various disciplines/streams in response to changing regional, national and global scenario, with emphasis on employment/skill oriented programmes in formal and non-formal mode.

To undertake community outreach activities ensuring active participation by students, faculty, alumni and other stakeholders.

To improve and upgrade teaching-learning process in view of emerging trends.

To develop and manage infra structural and human resource.

To go beyond the realm of regular academia and arrange for a wide array of enrichment programmes for the students and faculty.

To provide employment opportunities, career counseling and guidance to the students.

To promote physical, mental and spiritual well-being of the institution as an organic whole.

To encourage the faculty and students to undertake initiatives and work upon new ideas including higher qualification and research.

To monitor, review, revive and initiate practices in the light of nationalistic goals.

Since its inception in 1946, the college has been trying its level best to achieve varied goals and objectives as enshrined in constitution of the institution. It has been shaping its curricular and administrative performance keeping pace with the emerging trends in higher education. New courses/subjects have been incorporated in its curricular framework from time to time to fulfill the aspirations and needs of the students. It has been one of the major objectives of the College Management to provide adequate opportunities for the ruralites and deprived sections of the society by bringing higher and technical education at their doorstep. The magnificent campus of the college, its impressive building, spacious playgrounds, Open-air Gym, well equipped Laboratories, Digital Library, AC Reading Hall Career Guidance Centre, Gymnasium, Audio-visual Teaching Aids Cell, Language Lab, UGC-Network Resource Centre, New PG Block, B. Voc. Labs., Smart Class Rooms, Hi-Tech AC Auditorium, Seminar Hall, A Short Firing Range, Outdoor Gym, Boxing Ring and Non-resident Student Centre are an eloquent testimony to the honest labour of the founders, builders and custodians of this great temple of learning.

## Members of *Faculty*

**Principal : R.S. Jhanji** M.A, M.Phil, Ph.D (English)

### Department of English

Dinesh Kumar, M.A, B.Ed.  
Manu Verma, M.A, M.Phil, B.Ed  
Disha, M.A., M. Phil  
Harmanjot Kaur Bhatti, M.A, Ph.D  
Vacant -2

### Department of Punjabi

Harpal Singh Bhatti, M.A (Hons.), M.Phil, Ph.D  
Rajpreet Kaur, M.A, Ph.D  
Mandeep Kaur\*\*, M.A, M. Phil  
Harjot Kaur\*\*, M.A, M.Phil  
Vacant -2

### Department of History

Prince Pal Mukhija\*\*, M.A, M.Phil, M.A. (Pol. Sc.), B.Ed  
Vacant -2

### Department of Political Science

Gagandeep Sethi, M.A (Gold Medallist), M.Phil  
Inderjit Singh\*, M.A, Ph.D  
Vacant -1

### Department of Mathematics

B. K. Aggarwal, M.Sc, M.Phil, Ph.D  
Pravesh Kumar Sharma, M.Sc, Ph.D

### Department of Commerce

K.K. Sharma, M.Com, M.Phil, Ph.D, ICWA (INT), ANO  
Mohit Kumar, M.Com, M.Phil. ICS (INT)  
Yashmin Sofat, M.Com, M.Phil, PGDBA, B.Ed, Ph.D  
Arun Kumar\*, M.Com, M.Phil, M.A (Eco.), B.Ed, Ph.D  
Shashi Sharma\*\*, M.Com, M.Sc, (IT), B.Ed, Ph.D  
Vacant - 1

### Department of Economics

Shiv Kumar, M.A, Ph.D  
Rajnikant, M.A, M.Phil  
Kavita Sharma\*\*, M.A  
Vacant -1

### Department of Computer Science & Applications

Vivek Bhambri, MCA, M.Phil, Ph.D  
Anil Kumar, M.Tech, Ph.D  
Rajan Manro, OCP (DBA), PGDEC, MCA, M.Phil, Ph.D  
Sharda Rani, M.Tech, M.Sc (IT)  
Poonam\*\*, MCA  
Priya Dhir\*\*, MCA, Ph.D

### Department of Biology

Sanjay Talwani, M.Sc, Ph.D  
Charn Kumar, M.Sc (Gold Medallist), Ph.D  
Abha Mehta, M.Sc  
Vacant-1

### Department of Chemistry

Ravinder Jeet Singh, D.Pharm, M.Sc (H.S.), MBA  
Manpreet Kaur, M.Sc, Ph.D  
Monika Thakur, M.Sc  
Yadwinder Singh Deol, M.Sc (H.S), Ph.D  
Vacant-1

### Department of Public Administration

Puneet Aneja, M.A, Ph.D, M.A (Pol. Sc.), M.A  
(Tourism Management)

### Department of Physics

Manish Garg, M.Sc, Ph.D  
Jasdeep Kaur, M.Sc, M.Phil, Ph.D  
Mahesh Kumar, M.Sc, M.Phil, Ph.D

### Department of Physical Education

Gurvir Singh, M.PEd, M.Phil, Ph.D  
Vacant -1

### Department of Sociology

Kuljinder Singh\*\*, M.A, M.Phil

### Department of Music (Vocal)

Vacant -1

### Department of Hindi

Vacant -1

### Library Services

Librarian (vacant)  
Amrit Pal , M.A, M.Lib.Sc.(Asst. Librarian)

**Co-ordinator IQAC, Registrar & Bursar**

K.K. Sharma

**Dean Outreach Activities**

K.K. Sharma

**Dean Alumni**

H.S. Bhatti

**Dean Academics & Controller of Examination**

B.K. Aggarwal

**Dean Sports**

Sanjay Talwani

**Dean Research**

Charn Kumar

**Dean Co-curricular Activities**

Ravinder Jeet Singh

**Chief Editor (Sapta Saroja)**

Dinesh Kumar

**Convener UGC Cell**

Shiv Kumar

**Director of Career Guidance & Placement Cell**

Puneet Aneja

**Convener UGC-Network Resource Centre**

Vivek Bhambri

**NCC Unit Boys/Girls (Army Wing)**

Lieut. K. K. Sharma, A.N.O.

**NSS Unit Boys**

Mahesh Kumar (Programme Officer)

Arun Kumar (Programme Officer)

**NSS Unit Girls**

Monika Thakur (Programme Officer)

Jasdeep Kaur (Programme Officer)

**Right to Information Cell (RTI Cell)****Appellate Authority**

R.S. Jhanji (Principal)

**Public Information Officer (PIO)**

Devinder Kumar Goyal

**Assistant Public Information Officers (APIO)**

Parveen Kumar Handa (Accounts)

Pavel Bahia (General Office)

**Nodal Officer (DMC & Degree Corrections)**

Pavel Bahia

**Right to Education Cell (RTE Cell)****Nodal Officer**

Office Superintendent (General)

**Office Staff**

Office Superintendent (General)-Vacant

Office Superintendent (Accounts)-Vacant

Devinder Kumar Goyal, Jr. Assistant

Parveen Kumar Handa, Jr. Assistant

Sneh Tandon, Clerk

Raj Kumar, Clerk

Jaspreet Singh, Clerk

Kulwinder Singh, Clerk

Maninder Singh, Clerk

Daftri-Vacant

Steno-typist-Vacant

**Laboratory Staff**

Rakesh Kumar, J.L.A (Chemistry)

J.L.A (Biology)- Vacant-2

J.L.A (Chemistry)- Vacant-1

J.L.A (Physics) -Vacant-2

Arvind Kumar, Lab. Attendant (Biology)

Manpreet Singh, Lab. Attendant (Physics)

Rajesh Kumar, Lab. Attendant (Chemistry)

Dalvir Singh, Lab. Technician

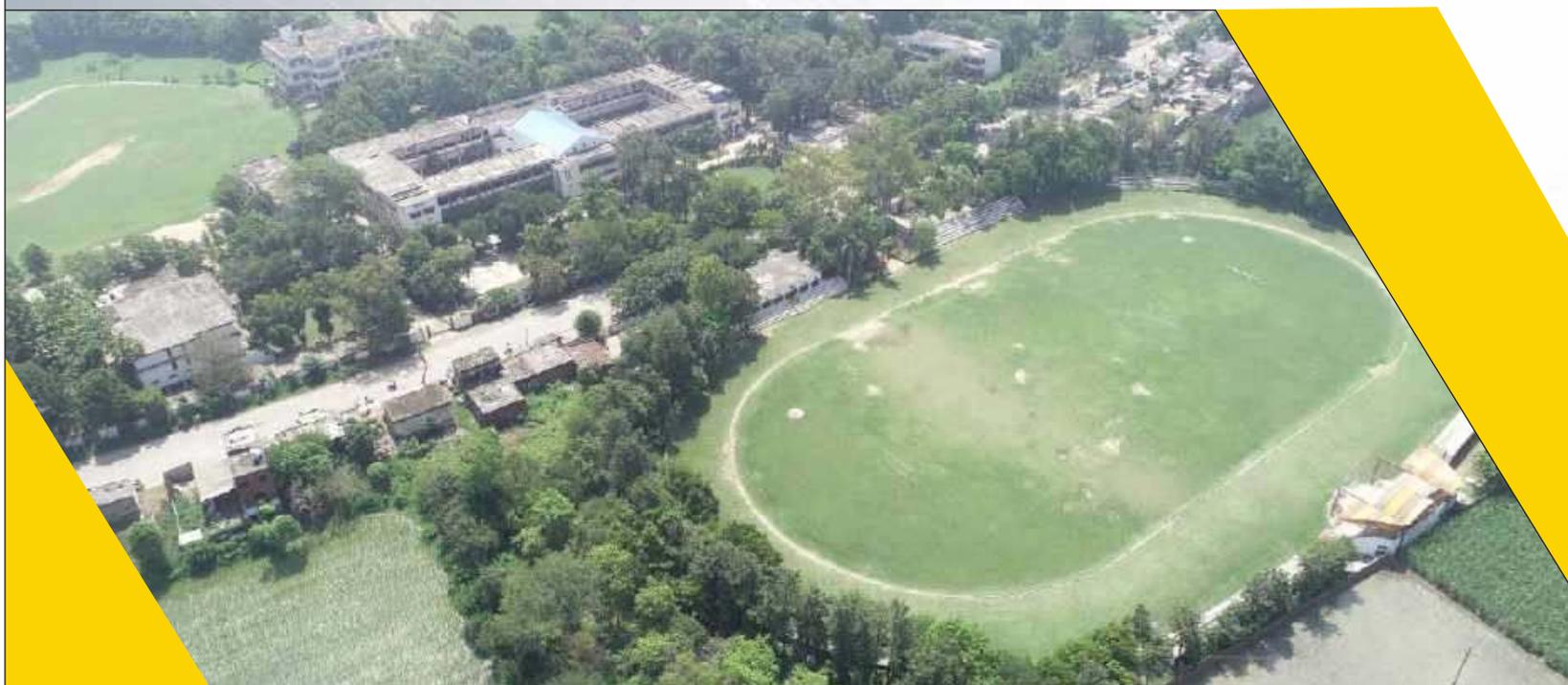
**Medical Assistance**

Pavel Bahia, Pharmacist



## Committees | Societies | Associations

- ❖ Internal Quality Assurance Cell
- ❖ Research & Development Cell
- ❖ UGC Cell
- ❖ RUSA Committee
- ❖ Staff Advisory Board
- ❖ Sports Council
- ❖ Library Advisory Committee
- ❖ Editorial Board
- ❖ Time Table Committee
- ❖ Students Welfare Department
- ❖ Youth Services Club
- ❖ Career Guidance & Placement Cell
- ❖ Examination Board
- ❖ Teaching Aids Cell
- ❖ Canteen Committee
- ❖ Discipline Committee
- ❖ Red Cross Unit
- ❖ Rotaract Club
- ❖ Health and Yoga Club
- ❖ Community Development Cell
- ❖ Student Counseling Cell
- ❖ Legal Cell
- ❖ Disaster Management Committee
- ❖ RTI Cell
- ❖ College Automation Committee
- ❖ Anti Ragging Committee
- ❖ Women Empowerment Cell
- ❖ Special Cell for Redressal of Women Complaints of Harassment (Both Mental & Sexual)
- ❖ Grievances of SC/ST Redressal Committee
- ❖ Anti-sexual Harassment Committee under Sexual Harassment of Women at Workplace (Prevention & Prohibition Redressal) Act 2013
- ❖ Rural Engagement Cell under MGNCRE, New Delhi
- ❖ Red Ribbon Club
- ❖ Astronomy Club
- ❖ Biology Association
- ❖ Brilliant Students Club
- ❖ Chemistry Association
- ❖ Commerce Association
- ❖ Computer Association
- ❖ English Literary Society
- ❖ Hindi Sahitya Sabha
- ❖ History Association
- ❖ Punjabi Sahitya Sabha
- ❖ Physics Association
- ❖ Planning forum
- ❖ Political Science Association
- ❖ Photography Club
- ❖ Gender Champions
- ❖ Internal Committee for Students with Disabilities



## Courses Offered

# Important Instructions

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### \*POSTGRADUATE COURSES

- M.A. English : 60 seats
- M.A. Political Science : 60 seats
- M.A. History : 60 seats
- M.A. Punjabi : 60 seats
- M. Sc. Mathematics : 60 seats
- M. Sc. (Chemistry) : 40 seats
- M.A. Economics : 60 seats
- M.Com : 40 seats

### \*UNDER GRADUATE COURSES

- B.A.
- B.Sc. (Medical & Non Medical)
- B. Com : 140 seats
- BCA : 80 seats
- B.Voc : (Banking, Insurance & Retailing) : 50 seats
- B.Voc : Multimedia (Graphics & Animation) : 50 seats

### VOCATIONAL ELECTIVE SUBJECTS

- Foreign Trade, Practices & Procedures (for B.A. students)  
No. of Seats: 40
- Computer Applications (B.A. & B.Sc. Non medical students)  
No. of Seats: 40

### \*CAREER ORIENTED PROGRAMMES

(Certificate Course, Diploma & Advanced Diploma)

- i) Industrial Chemistry : 40 seats each
- ii) Biotechnology : 40 seats each
- iii) Travel & Tourism : 40 seats each

### COURSES IN NON-FORMAL MODE

- Certificate Course in Filing of Online Taxation Return
- Certificate Course in GST Application
- Certificate Course in Basics of Photography
- Certificate Course in Life Skills
- Certificate Course in Mushroom Farming
- Certificate Course in Vermicomposting & Hydroponics
- Basic Course in German Language
- Emerging Technologies in IT
- ICT in Education
- Cloud Computing
- Data Analysis for Social Science Research
- Teaching Basics of English Grammar
- Teaching of Spoken English
- UGC-NET Coaching
- Competition Oriented Mathematics
- Computational Physics
- Certificate Course in Human Rights
- Basic Course in French Language

### Three Year Degree Courses

- A student who fails to qualify the subject of Environment Education in Part I of the three year degree course, will have to qualify the same in Part II/ Part III of the respective course.  
A student once admitted to BCA course will have to complete the course at this college. Migration will be allowed only on the condition that the student pays the full fees, funds and other charges for the entire course.
- Mid term Inter-University Migration is not allowed.
- In case of any contradiction in the rules given in the prospectus with the University rules, the latter shall have the over-riding effect.

### Suggested Combination of Subjects for B.A. I

- I. English Compulsory
- II. Punjabi Compulsory/History & Culture of Punjab
- III. Environment Education
- IV. Three elective subjects can be offered from the following suggested combinations:  
Public Administration, Economics, Elective (Punjabi/Hindi/English)  
Computer Application, Economics, Elective (Punjabi/Hindi/English)  
Sociology, Public Administration, Political Science  
Economics, Public Administration, Political Science  
Political Science, Economics, History  
Public Administration, Economics, History  
Computer Application, Maths, Political Science  
Economics, History, Elective (Punjabi/Hindi/English)  
History, Sociology, Elective (Punjabi/Hindi/English)  
Political Science, History, Physical Education  
History, Political Science, Elective (Punjabi/Hindi/English)  
History, Physical Education, Elective (Punjabi/ Hindi/ English)  
History, Political Science, Public Administration/Computer Applications  
Physical Education, History, Public Administration  
History/Computer Applications, Sociology, Public Administration  
Political Science, Public Administration, Elective (Punjabi /Hindi / English)  
Political Science, Public Administration, Physical Education  
Political Science, Sociology, Physical Education  
Public Administration, Physical Education, Sociology  
Math, Public Administration, Political Science  
Math, Economics, Computer Applications  
Political Science, Economics, Elective (Punjabi/ Hindi/ English)  
Math, Political Science, Economics  
Math, Public Administration, Economics  
Math, Economics, Elective (Punjabi/Hindi/English)  
Music (Vocal), Public Administration, Sociology  
Music (Vocal), Public Administration, Political Science  
Music (Vocal), Economics, History  
Music (Vocal), History, Sociology  
Music (Vocal), Economics, Public Administration  
Music (Vocal), History, Elective (English/Punjabi/Hindi)

\*Curricula, examination, syllabi, modes of teaching and other conditions as per UGC/Panjab University, Chandigarh guidelines

# Three Year Degree Courses\*

## (Semester System)

Course	Eligibility	Subjects
<b>B.A. Part-I</b>	<p>Passed Senior Secondary Examination or an equivalent examination with corresponding subjects or is placed under compartment in one subject only of the Senior Secondary Examination, provided he/she gets 33% marks in the aggregate, including the marks obtained in the compartment subject, provided the candidate obtains at least 20% marks in the subject of compartment, in theory and practical combined.</p> <p><b>Mathematics</b> can be taken by a student who has passed it at the 10+2 level or has been placed under compartment in this subject. However he/she shall have to clear it in the supplementary examination, failing which his/her admission shall stand cancelled.</p> <p>* Please Consult the suggested combinations offered</p>	<p><b>Compulsory</b> Environment Education, Punjabi (Compulsory)</p> <p><b>Elective</b> English (Compulsory) Any three of the following: English/Punjabi/Hindi Political Science, Public Administration Sociology, History/Mathematics Economics, Physical Education, Computer Applications, Music (Vocal)</p> <p><b>Special Add-on course</b> Travel &amp; Tourism (Certificate Level)</p>
<b>B.A. Part-II</b>	As per Panjab University Chandigarh guidelines.	<p>Same as offered in B.A Part I Special Add-on course Travel &amp; Tourism (Diploma Level)</p>
<b>B.A. Part-III</b>	As per Panjab University Chandigarh guidelines.	<p>Same as offered in B.A Part II Special Add-on course Travel &amp; Tourism (Advanced Diploma Level)</p>
<b>B.Sc. Part-I</b>	<p>Passed Senior Secondary Examination (Science Group) or any equivalent examination with corresponding subjects or is placed in Compartment in one subject only of the Senior Secondary Examination, provided he/she gets 40% marks in aggregate including the marks obtained in the compartment subject, both in theory and practical provided the candidate obtains at least 20% marks in the subject of compartment</p>	<p>Compulsory: Environment Education, Punjabi (Compulsory)</p> <p><b>Elective</b> Medical: Chemistry, Botany, Zoology Non-Medical: Chemistry/Computer Applications, Physics, Mathematics Special Add-on courses Industrial Chemistry, Biotechnology (Certificate Level)</p>
<b>B.Sc. Part-II</b>	As per Panjab University Chandigarh guidelines.	<p>Compulsory: English (Compulsory) Elective: Same as offered in B.Sc Part I Special Add-on courses Industrial Chemistry, Biotechnology (Diploma Level)</p>
<b>B.Sc. Part-III</b>	As per Panjab University Chandigarh guidelines.	<p>Elective : Same as offered in B.Sc Part II Special Add-on courses Industrial Chemistry, Biotechnology (Advanced Diploma Level)</p>

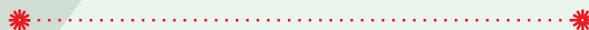


**\*Curricula, examination, syllabi, modes of teaching and other conditions as per UGC/Panjab University, Chandigarh guidelines**

# Three Year Degree Courses\*

## (Semester System)

Course	Eligibility	Subjects
<b>BCA Part-I</b>	Passed 10+2 in any discipline even without having passed Mathematics/Statistics as one of the subjects with at least 50% marks is eligible. However the candidate must have passed Mathematics upto 10th level. Candidate placed under compartment in one subject of Senior Secondary Examination, provided he/she gets 50% marks in aggregate including marks obtained in compartment subject, and at least 20% marks in the subject of compartment.	Semester I : English, Fundamentals of Mathematical Statistics, Computer Fundamentals and Computing Software, Problem Solving Through C, Lab based on Computer Fundamentals, Lab based on C, Environment, Road Safety Education & Violence against Women & Children.
<b>BCA Part-II</b>	As per Panjab University Chandigarh guidelines.	Semester III : Punjabi / History & Culture of Punjab Information System Design and Implementation, Computer Oriented Numerical Methods, Data Structures, Lab based on Computer Oriented Numerical, Lab based on Data Structures
<b>BCA Part-III</b>	As per Panjab University Chandigarh guidelines.	Semester V : Computer Networks, Discrete Mathematical Structure, Java Programming, Web Application Development using PHP, Lab based on Java Programming, Lab based on PHP.
<b>B.Com Part-I</b>	Passed 10+2 with marks in aggregate (including marks in compartment subject) : a) commerce group : at least 40% marks b) other groups 45% marks with 3 subjects or 50% marks with 2 subjects or 55% marks with one subject from the following subjects : Commerce, Accountancy, Economics, Mathematics, Business Organization & Management, Book Keeping & Accountancy. c) any group (other than commerce group) including Humanities group with none of the subject as in (b) above with at least 60% marks.	Semester I : i) English & Business Communication skills ii) Punjabi or HCP iii) Psychology for Managers iv) Micro Economics v) Principles of Financial Accounting vi) Commercial Laws vii) P.P. Management Special Add-on courses : (Any one of the following) i) Computer Based Accounting ii) Business Statistics & Computer Applications iii) Foreign Trade, Practices and Procedures.
<b>B.Com Part-II</b>	As per Panjab University Chandigarh guidelines.	Semester III : i) Issue in Indian Commerce ii) Company Laws iii) Cost Accounting iv) Business Maths & Statistics v) Banking and Insurance vi) Goods and Services Tax Special Add-on-Course : as in case of B.Com Part I Honours with Management Studies.
<b>B.Com Part-III</b>	As per Panjab University Chandigarh guidelines.	Semester V : i) Financial Reporting ii) Management Accounting iii) Income Tax Laws & Practice iv) Indian Economy v) Entrepreneurship & Small Business vi) Production and Operation Management. Special Add-on-Courses : as above. Honours with Management Studies.



\*Curricula, examination, syllabi, modes of teaching and other conditions as per UGC/Panjab University, Chandigarh guidelines



## Vocational Degree Course

The University Grants Commission (UGC) has launched a scheme on skills development based higher education as part of college/university education, leading to Bachelor of Vocation (B.Voc) Degree with multiple exits such as Diploma/Advanced Diploma under the NSQF. The curriculum in each of the years of the programme would be a suitable mix of general education and skill development components. These vocational courses are meant to give students skills based on practical activities related to specific Service, trade or profession so that they can get employment or become self-employed professionals. The courses have been designed to offer updated syllabi in consultation with leading industries in the respective fields. The students will be required to undergo on the job training in a reputed industry during the course. The aim of the courses is, therefore, to train the students as per the latest requirements of the industry so that they can get employment quickly. The three years course comprises of exits such as Diploma/Advanced Diploma at first and second year respectively.

### **B. Voc (Banking Insurance & Retailing)**

#### **Part-I (Semester System)**

Eligibility

- Commerce group : at least 40% marks
- other groups : 45% marks with 3 subjects or 50% marks with 2 subjects or 55% marks with one subject from the following subject : Commerce, Accountancy, Economics, Mathematics, Business Organization & Management, Book keeping & Accountancy.
- any group (other than commerce group) including Humanities group with none of the subjects as in (b) above with at least 60% marks.

Subjects : Communication Skills, Basic Accounting & Computer Fundamentals, Retail Marketing, Principle and Practice of Banking and Insurance, Strategic Management

#### **Part-II/III (Semester Systems)**

Examination, Syllabi and other conditions as per Panjab University, Chandigarh guidelines.

### **B. Voc Multimedia (Graphics & Animation)**

#### **Part-I (Semester System)**

Eligibility

For admission into degree, it shall be necessary for a student to have obtained not less than 50% marks in the intermediate +2 examination.

Subjects : Communication Skills, Fundamentals of Information Technology, Understanding of Multimedia & Animation, CorelDraw and Photoshop, Practical based on Corel Draw and Photoshop.

#### **Part-II/III (Semester System)**

Examination, Syllabi and other conditions as per Panjab University, Chandigarh guidelines.

## Postgraduate Degree Courses\*

### **M.A. Political Science (Semester system)**

Admission to First Semester

Eligibility : Admission is open to a student who has passed B.A. with Hons. in Political Science or B.A./ B.Sc./ B.Sc. Home Science/B. Com. with at least 50% marks or B.A examination with at least 45% marks in Political Science or Public Administration or Sociology. However the seats are limited. Admission will be done strictly on merit. The Admission forms will be received by the Department of Political Science. There will be an interview for admission by the Departmental Committee.

### **History (Semester system)**

Admission to First Semester

Eligibility : Admission is open to a student who has passed B.A with Hons. in History or B.A/B.Sc/B.Sc Home Science/B.Com with at least 50 percent marks or B.A examination with at least 45 percent marks in History. However, seats are limited and admission will be done strictly on merit. The admission forms will be received by the Department of History.

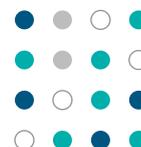
### **M.A. Punjabi (Semester system)**

Admission to First Semester

Eligibility : Admission is open to a student who has passed one of the following examinations from the Panjab University, or from any other university whose examination has been recognized as equivalent to the corresponding examination of this University (Under 10+2+ 3 system of Education)

- BA with Hons. in the subject of Punjabi.
- (a) Bachelor degree in any Faculty with at least 50 percent marks in the aggregate. (b) Diploma in Physical Education Examination or Postgraduate Diploma in Library Science after having passed B.A or B.Sc
- The B.A (Pass)/B.Sc (Pass) examination in full subjects, subject of Punjabi (Elective) obtaining at least 45 percent marks in the elective subject of the Postgraduate Course.
- Obtained B.A degree, after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45 percent marks (out of the aggregate excluding the additional paper) at the Hons. in Oriental Titles or Modern Indian Languages Examination, in the subject of Post-graduate course.
- Master's degree examination in any other subject or Faculty.

\*Curricula, examination, syllabi, modes of teaching and other conditions as per UGC/Panjab University, Chandigarh guidelines



## Postgraduate Degree Courses\*

### M.A English (Semester System)

Admission to First Semester

**Eligibility:** Admission is open to a student who has passed one of the following examinations from the Panjab University, or from any other university whose examination has been recognized as equivalent to the corresponding examination of this University (Under 10+2+3 system of Education)

- (i) BA with Hons. in the subject of English.
- (ii) (a) Bachelor degree in any Faculty with at least 50 percent marks in the aggregate. (b) Diploma in Physical Education Examination or Postgraduate Diploma in Library Science after having passed B.A or B.Sc
- (iii) The B.A (Pass)/B.Sc (Pass) examination in full subjects, subject of English (Elective) obtaining at least 45 percent marks in the elective subject of the Postgraduate Course.
- (iv) Obtained B.A degree, after passing examination in an Oriental Classical Language or a Modern Indian Language with at least 45 percent marks (out of the aggregate excluding the additional paper) at the Hons. in Oriental Titles or Modern Indian Languages Examination, in the subject of Post-graduate course.
- (v) Master's degree examination in any other subject or Faculty.

### M. Sc. Mathematics (Semester System)

Admission to First Semester Eligibility: Admission shall be open to a candidate who has passed B.Sc. (Honours School)/B.A./B.Sc. (Honours) in Mathematics or B.A./B.Sc. (Pass) examination with the subject of Mathematics having either at least 50% marks in the aggregate or 45% marks in the subject of Mathematics.

• **M.Sc. Chemistry (Semester System) 2 Years Course** Admission to First Semester

Eligibility : As per rules and regulations of Panjab University, B.Sc. (Medical/Non-Medical) candidates who have passed the said examination securing 50% marks in aggregate and also 50% marks in the subject of Chemistry separately are eligible for admission. The candidates, who have passed B.Sc. (Medical) examination, shall be required to study Mathematics in the first as well as 2nd semester and those who have passed B.Sc. (Non-Medical) examination shall be required to study Biology in the first and 2nd semester.

Admission will be made on basis of combined merit of CET (P.G.) conducted by Panjab University, Chandigarh and B.Sc. examination (50:50). Candidates who have not appeared /

qualified CET (P.G.) will be considered for admission as per Panjab University guidelines.

### M.A. Economics (Semester system)

Admission to First Semester Eligibility:

- i) BA with Hons. in Economics.
- ii) Bachelor degree in any Faculty with at least 50 percent marks in the aggregate.
- iii) B.A (Pass)/B.Sc (Pass) examination in full subjects, obtaining at least 45 percent marks in Economics.
- iv) Master's degree examination in any other subject or Faculty.

### M.Com (Semester System)

Admission to First Semester Eligibility: Admission is open to a student who has passed any of the following qualifications:

- a) A Bachelor degree in Commerce/Business administration / B.Voc. (BIR) with not less than 45 percent marks in the aggregate. OR
- b) B.Com (Hons.) Degree with not less than 45 percent marks in the aggregate. OR
- c) A graduate with Hons. in economics or mathematics or statistics or commerce with not less than 45 percent marks in the aggregate. OR
- d) A candidate who appeared under semester system for under graduate courses shall be allowed to take admission under semester system in M.Com if he/she has two re-appears in 3rd, 4th, 5th and 6th semester and secured 50% marks in aggregate. OR
- e) A graduate with 50 percent marks in the aggregate having offered either economics, mathematics, statistics or commerce as a subject in the examination: Provided that in case of candidates having Bachelor's Degree of the university through Modern Indian Languages(Hindi/Urdu/ Punjab(Gurmukhi Script) and / or is a classical language (Sanskrit / Persian / Arabic) or degree of any other university obtained in the same manner as recognized by the syndicate; 50 percent marks in the aggregate shall be calculated by taking into account full percentage of marks in all papers in the language excluding the additional optional paper, English & Elective subject taken together; OR
- f) An associate of the i) Institute of Chartered Accountant of India or England or ii) Institute of Cost & Works Accountants of India or England. OR
- g) A pass in the final examination conducted by the Institute of Company Secretaries in India; OR
- h) Any other qualification recognized by the Syndicate for this purpose.

Provided that a candidate who seeks admission on the basis of qualifications mentioned in (c), (d) & (e) above shall be required to qualify within one year from the date of admission, in a special examinations in two papers on (i) Commercial & Taxation Laws and (ii) Accounting and Auditing in accordance with the syllabus as may be prescribed by the senate.



\*Curricula, examination, syllabi, modes of teaching and other conditions as per UGC/Panjab University, Chandigarh guidelines

# Important Information

## Scholarships, Stipends & Fee Concessions

- ❖ All the Central/State/University Scholarships/Stipends etc. are available at the college.
- ❖ Half Fee-Concession and also Financial Assistance out of Students Aid Fund is granted to the poor and deserving students as per rules. Besides brother/sister concession is also available.
- ❖ Incentives in the form of stipends/concessions may also be given to brilliant students/sportsmen with notable achievement to their credits
- ❖ Applications for all such concession will have to be submitted as and when invited.
- ❖ All concessions, stipends or scholarships of all categories will be withdrawn in case the performance of a student deteriorates in his/her studies or takes part in disruptive activities.
- ❖ The following scholarships are also available for the needy and deserving students:
  - Mrs. Malwinder Kaur Memorial Scholarship.
  - Dr. Tarun Garg Memorial Scholarship.
  - Scholarship sponsored by Principal Agya Johar.
  - Vinita Bhardwaj Memorial Scholarship for one B.Sc. Student.
  - Scholarships sponsored by Disha Educational Welfare Trust
  - A.S. College Ex-students' Association Toronto, Canada Stipends.
  - A.S. College Alumni Association Scholarship
  - B.S. Minhas Memorial Scholarship
  - Shri Hari Chand Sood Memorial Sports Stipend for The Best Athlete (Men & Women)
  - Late Pt. Ramesh Chander Vashisht Memorial Scholarship
  - Single Girl Child Scholarship.
  - Alumni Research Grant
  - A.S. College, Chemistry Faculty Award of INR 5000/- (Sponsored by Teaching Faculty, Department of Chemistry)
  - Scholarships by Mata Luxmi Devi Educational Trust
  - Shri Brij Lal Kanta Devi Charitable Trust Scholarship
  - Scholarships by Smt. Sangeeta Dutt Memorial Forum, Khanna
  - Scholarship sponsored by Sh. Surinder Singh, Bangalore (Only for Rahoun village students)
- ❖ The benefit to SC/ST regarding scholarship / stipends/ concession shall be applicable as per memo no. 2/6-2007- scholarship-I (8) dated 28-2-2008 of D.P.I. (C) Punjab.
- ❖ Those Scheduled Caste students whose parents are Gazetted Officers or who pay income tax are not eligible for Freeship / Scholarship / Stipend etc.
- ❖ Scheduled Caste/Other Backward Class/Minority students will have to apply online for stipend/ scholarship etc. after admission. A student can avail only one scholarship at a time.
- ❖ Bahia Memorial Award for the best student of the college. The INR 5000 award is sponsored by Prof. Darshan Singh in memory of his friend and former Principal Tarsem Bahia.
- ❖ Ram Murti Memorial Award for the best Sportsperson of the college. The INR 5000 award is sponsored by Prof. Darshan Singh in memory of his friend and former faculty of Physical Education Prof. Ram Murti.
- ❖ Prof. M.S. Hundal Academic Excellence award for the student getting first position in MSc Chemistry. The INR 5000 award is sponsored by Prof. Ravinder Jeet Singh in memory of his teacher and mentor Dr. M.S. Hundal (former faculty and Chairperson of Chemistry Department, GNDU, Amritsar)

## Small Grants Programme

The college provides financial assistance of INR 60,000 per annum for Minor Research Projects by UG/PG Students. The SGP has been funded by Canada based Alumnus of A. S. College, Mr. Shekhar Jethi, Canadian Choice Education.

## Hostel Facility (only for girls)

The college provides Hostel facility for the girls students in its sister concern A.S. College for Women, Khanna. The hostel fees, mess charges and other rules are applicable as farmed by the sister concern.

## Student's Personal File

The College maintains personal file of each student in which all information pertaining to academic record, prizes and distinctions won, concessions enjoyed, loans taken, teacher's report, and any act of indiscipline is recorded.

## Student's Identity Card

The college provides an identity card to every student on its rolls every year. They are required to keep their identity card in their possession, which should be produced on demand by the authorities for checking. Disciplinary action will be taken against the defaulters.

## General Discipline

- ❖ The students are expected to maintain proper discipline in and outside the classrooms.
- ❖ Students are expected to show proper respect to the teachers and officials of the college and to be polite in their dealings with one and another.
- ❖ The college property is a sacred trust. The defacing of walls and furniture in any form is strictly prohibited and punishable.
- ❖ The students must not invite any outsider to visit the college, without the permission of the Principal.
- ❖ Permission from the Principal must be obtained for any sort of meeting in the college campus. Failing to do so will be treated as an act of indiscipline.
- ❖ The students should never take the law in their own hands whatsoever the provocation may be. The cases of disputes/quarrels should be reported immediately to the Principal.
- ❖ Any student who files a false case in any court, tribunal or authority against the college or its management will be guilty of misconduct. The Principal, may, in his discretion, refuse to issue a Character Certificate to such a student.
- ❖ Act of indiscipline and misconduct will attract severe punishment which may include withdrawal of concessions and stipends, heavy fine, suspension, expulsion or rustication.





# General RULES & Regulations

## Library Rules

The College Library has a rich stock of books. The Reading Room provides a large number of Indian & Foreign, newspapers and periodicals and the following rules are applicable for availing the library services :

❖ Students may draw books at a time as under :

i) All Under-Graduate Classes-Two Books

ii Postgraduate Classes-Three Books

- ❖ Every student is supplied with a Library Pass Book which is invariably stamped by the Librarian every time a book is issued or returned.
- ❖ Loss of Library Pass Book must be immediately reported to the Librarian and a duplicate Pass Book can be procured against payment of Rs. 100/- only.
- ❖ Pass Book is non-transferable. The student will be held personally responsible for the books issued on his/her Library Pass Book.
- ❖ Any student found guilty of misusing his/her or any other student's Pass Book will be liable to disciplinary action.
- ❖ Students can borrow books for themselves and not for any other person.
- ❖ A borrowed book may ordinarily be retained for a period of 14 days only.
- ❖ An issued book may be recalled at any time at the discretion of the Librarian.
- ❖ A library fine of Re. 1/- per day per volume shall be charged for the book returned after the due date.
- ❖ Any borrower who loses, defaces or otherwise mutilates a book, journal or paper by tearing or removing pages or otherwise shall have to replace it or pay for its replacement. In case the book is out of a set and is not available separately he/she shall have to bear the cost of replacement of the entire set.
- ❖ The library will be closed once a year for stock-taking. All books borrowed from the Library will have to be returned for this purpose.

## College Uniform

### B.A, B. Sc, B. Com, B. Voc. (BIR), M.A, M.Sc. & M.Com

The college has prescribed for girls white shirt, white salwar and maroon dupatta and maroon cardigan as the college uniform. This uniform shall be compulsory on all Wednesdays, college functions and on special occasions. Defaulters may be punished.

### BCA, B. Voc. M (G&A)

Boy: Grey trousers, white shirt, navy-blue turban, navy-blue tie, navy-blue pullover and black shoes.

Girls: Grey suit, grey dupatta and navy-blue pull-over.

### Computer Applications as Vocational subject

Boys : White shirt, steel-grey trousers, tie, navy-blue coat and black shoes.

Girls : White salwar suit, maroon dupatta and maroon cardigan.

**Note :** College uniform is must for all students including the married ones.

## Leave Rules

- ❖ Application for leave will always be made on the prescribed form obtainable from the college office.
- ❖ Prior sanction for leave must be taken. In case of sickness or an emergency, the leave application must be submitted within a week. Application for sick leave for more than five days will have to be supported by a Medical Certificate.
- ❖ Leave on medical grounds or otherwise does not entitle a student to claim benefit of lectures or for appearing in the House/Class Tests.
- ❖ In the matter of Gazetted Holidays, the college follows the Panjab University Calender/Gazetted Notifications only. A list of the Gazetted Holidays declared by the Panjab University has been printed in the student Identity Card.

## Bus Pass

Dr. Shiv Kumar, Department of Economics has been authorized to sign Bus Pass application forms. The students who intend to travel by Bus are advised to get Bus Pass issued from the transport authorities well in time, either directly or through college office. They will have to deposit Two passport size copies of photograph at the time of admission.

## Parking

- ❖ Only two-wheelers: Bicycles, Scooters, Motor-Cycles and Mopeds are to be parked in the college cycle/scooter shed only.
- ❖ Modification of exhaust pipe (Silencer) of any two wheeler is not allowed.
- ❖ The college will not be responsible for any loss, damage of the vehicle and accessories parked in the shed. Extra payment will be charged for the issue of duplicate token. The disputed vehicles will be returned only after proper verification and witness.

## General Instructions

1. Every student should look up the Notice Board daily.
2. The students should cultivate the queue habit. They should not crowd near the Library, the Staff Room and the Administrative Block.
3. Riding in front of Administrative Block and Class Rooms and loitering in the Verandahs is strictly prohibited.
4. Smoking, drinking, playing cards and such other act of misdemeanor are strictly prohibited.
5. Students are not allowed to make unauthorized collection in the name of the college from the college students/public. Disciplinary/legal action can be taken against those found guilty.
6. All notices on the Notice Board, that do not bear the signatures of the Principal, Teacher-in-Charge or Office Superintendent have no validity. No body is permitted to put up any poster or notice of his/her own in the campus.
7. No Society, Club or Association will be recognized or allowed to function without the approval of the Principal.

**Misuse of Mobile in the college campus is strictly prohibited. The defaulters will be heavily fined and their mobile phones may be confiscated.**

# Attendance & Assessment\*

## Minimum Attendance

1. To appear in the examination of Panjab University a student must have attended not less than :
  - i) 75% of the full course of lectures delivered to his/her class in each of the subjects offered.
  - ii) 75% of the periods assigned to Practical work in each Practical subject/Tutorial.
2. **No condonation of absence is permissible on medical grounds. However, leave will help in remission of fine only.**
3. The Condonation of the shortage of lectures cannot be claimed as matter of right. However the Principal may condone a shortage of lectures/tutorials/practicals for valid reasons as per University rules.

## GUIDELINES FOR CONTINUOUS INTERNAL ASSESSMENT FOR REGULAR STUDENTS OF UNDER GRADUATE COURSES (SEMESTER SYSTEM)\*

10 percent internal assessment will be calculated on the proposed formula in order to maintain uniformity in calculating the internal assessment in under graduate semester classes:

- |  |    |
|--|----|
| 1. Class Test :  | 5% |
| 2. Academic Activities :<br>(Seminar, Project & Assignments) | 3% |
| 3. Attendance :  | 2% |

\* as per Panjab University, Chandigarh Guidelines.

## GUIDELINES FOR CONTINUOUS INTERNAL ASSESSMENT (20%) FOR REGULAR STUDENTS OF POST GRADUATE COURSES (SEMESTER SYSTEM)\*

- |                            |       |
|----------------------------|-------|
| (i) Terminal evaluation    | : 80% |
| (ii) Continuous assessment | : 20% |
- (iii) Continuous assessment may include written assignment, snap tests, participation in discussion in class, term papers, attendance etc.
- (iv) In order to incorporate an element of Continuous Internal Assessment. The college/Deptt. will conduct one written test as quantified below :
- |                                    |                     |
|------------------------------------|---------------------|
| Class Test                         | : 25 (reduced to 5) |
| Snap Test                          | : 25 (reduced to 5) |
| Participation in class discussions | : 15 (reduced to 3) |
| Term papers                        | : 25 (reduced to 5) |
| Attendance                         | : 10 (reduced to 2) |



# Co-curricular & Other activities

## National Cadet Corps [Army Wing]

Arrangements for imparting NCC Training exist at the college. There is a Mini Firing Range for the students in the college. The holders of NCC, A, B and C certificates shall be given the weightage for admissions in the University Teaching Departments and its affiliated colleges as under:

A: 1%                      B: 2%                      C: 3%

It may kindly be noted that the maximum weightage in marks of 4% for distinction in any or all the curricular activities shall be maintained.

## National Service Scheme

Two N.S.S. units, one for boys and another for girls, of 100 & 100 students respectively under the National Service Scheme exist in the college. Every effort is made to instil and promote the spirit of social service, patriotism and national integration among the students.

## Career Guidance & Placement Cell

The College has set-up a placement cell to help & guide the passing-out students in procuring by arranging Campus Interviews. Several students of our college have joined reputed National and International companies like Wipro, Apex Lab., Vardhman Steel, Pee-Jay International, Dada Motors, Markfed etc. The college has signed MOUs with various industrial units/proffesional organizations.

## Brilliant Students' Club

The College has set up a Brilliant Students club to provide special attention & coaching to the brilliant students.

## Co-curricular Activities

The college provides every student ample opportunities for all-round development of his/her personality. He/She is encouraged to take part in Co-curricular activities. Adequate facilities are made available through various Games, Subject Societies, Red Cross Society, Youth Services Club, Photography Club, Drama, Music, Fine Arts Club & Environment Club. These Societies and Clubs have students as their Captains/Presidents who receive active guidance and inspiration from their Teachers / Directors / Presidents. Every student has to enroll himself/herself as an active member of at least two subject Societies of his/her choice. Participation in University Youth Festivals and sending out student-groups on educational tours are a regular feature of the extra-mural activities.

## Campus Beat

The college newsletter 'Campus Beat' is published every month. It carries glimpses of all the activities that take place in college & carries articles of general interest.

## The College Magazine

To inculcate love for the art of creative writing and to encourage budding writers, the college publishes its own Magazine "The Sapta Saroja" once a year. Student Editors for its various sections are selected or nominated every year.

## Alumni Bulletin

The bulletin provides glimpses of the activities carried out by the Alumni.



# Co-curricular & Other activities

## Awards & Prizes

Brilliant students who win distinction in any field, academic or co-curricular, are awarded prizes as detailed below:

### a) University Examination

1. A Silver Medal to a student who stands first in the University Examination.
2. A special prize to those who are placed on the University Merit List.
3. A prize is awarded to a scholar who tops the list of successful candidates of his/her class in University Examination.

### b) College Examination

1. A prize is awarded to each first and second scholar of each class on the basis of aggregate marks obtained by them in one/two House Examinations, subject to the condition that they secure a clear pass and also secure at least 50 marks in the total aggregate in each examination.
2. A prize is awarded to each first and second scholar of each class in each subject on the basis of aggregate marks obtained by them in the one/two House Examinations subject to the condition that they secure a clear pass in both the examinations separately and also secure at least 50% marks in the subject for which the prize is to be awarded. Notwithstanding what is given above, if the number of students in a particular subject is less than 10, only one prize will be awarded.

### c) Sports and Co-curricular Activities

1. Prizes are awarded to the student editors of English, Hindi, Science, Punjabi, Commerce and Planning Forum, Youth Services and News Sections of the college Magazine, "The Sapta Saroja"
2. College Colours/Certificates of Merit and cash awards are awarded to outstanding athletes or players on the recommendation of the College Sports Council.
3. College Colours, Certificates of Merit along with fees concession are awarded for distinction in Drama, Mono-acting, Public Speaking, Dance, Music (Vocal/ Instrumental), Fine Arts, N.C.C. and N.S.S. on the recommendation of the concerned teacher-incharge /Director etc.

## NOTE

1. A student who is punished for indiscipline or is declared guilty of misconduct shall forfeit his/her claim to the award of a prize, College Colour, Certificate of Merit, fee-concession, stipend or any other type of aid or assistance from the college.
2. A prize winner who absents himself/herself, without permission, from annual Prize Distribution Function may have to forfeit his/her prize.

## Special/Remedial classes

Special/Remedial classes will be arranged for the students who are weak in studies

## Sports

- All Students are expected and encouraged to play games, Adequate arrangements exist for major & minor games like Hockey, Football, Cricket, Lawn Tennis, Basketball, Badminton, Table-Tennis, Volley-Ball, Kho-Kho, Boxing, Wrestling, Kabbadi, Gymnastics, Athletics etc.
- The college has well equipped Gymnasium, a mini Gym and a room for in-door games.
- Inter class matches are held throughout the year and winners are given away the prizes.

**Misuse of social network sites like facebook, instagram, twitter etc. is prohibited. If any student is found guilty of misusing these sites in coy form he/she will be dealt according to cyber crime law & will invite expulsion from the college.**

**The students are advised not to carry Jewellery and other such items in the college campus. The college will not be responsible for any loss/ damage or theft of such items.**

## \*Fees/Funds/Charges

### RULES FOR PAYMENT OF COLLEGE DUES

The college dues will be collected from the students during session 2023-24 as per programme.

**At the time of admission :** 6 months i.e. from May 2023 to October 2023, Fees/Funds/Charges including annual charges.

**During the month of October, 2023 :** 3 months i.e. from November 2023 to January 2024, Fees/Funds/Charges including 6 Months Tuition fee and University Examination Fee.

**During the month of December, 2023 :** 3 Months i.e. from February, 2024 to April 2024, Fees/Funds/Charges. The schedule for collecting college dues is put up well in time before the prescribed date for the payment of such dues. Students are required to pay all their dues on dates notified well in advance. Defaulters, can pay their dues with in ten days with the late fine of Rs. 5/- per day.

**The names of students who fail to pay the dues within the stipulated period may be struck off the college rolls.** They may, however, re-join after paying the arrears and re-admission fee of Rs. 245 /- but no benefit of lectures on account of absence can be claimed by them. The Principal may at his discretion, refuse to Re-admit any student without assigning any reason for the same.

All security deposit will be refunded to the student on his leaving college, provided he has cleared all the dues. Security refund can be claimed within six months of his/her leaving the college. No application for refund will be entertained after the expiry of the time limit. All securities not withdrawn within six months of leaving the college shall lapse automatically.

University Fee Charges / College Dues / Fee & Fine as per Charges by P. U. Chd. (Letter No. Misc./A-6/790187-10372 Dt. 26-10-17)

### Tuition Fee (Annual Charges in Rupees)

B.A./B.Sc./B.Com/BCA/B. Voc.	790
M.A./M.Sc.	880
M.Com	1310
Lab. Charges (only Science Classes)	2376
College Sports Fund	396
Amalgamated Fund	1969
Environment Education Fee (only for TDC-I)	308
Parking Charges	750
Computer Fund	1500
Add on course fee (Bio-Tech. & Industrial Chemistry)	3075
Add on course fee (Travel & Tourism)	2775

### Annual Charges (in Rupees)

Postage Charges	75
Staff Infrastructure Fund (only BCA-I)	27214
Staff Infrastructure Fund (only BCA-II & III)	27214
Water & Electricity Charges	
B.Com/B. Voc(BIR) 3014, B.Sc./B.Voc. M(A&G) 1270, M.A. 2106	
M.Com 3190, M.Sc. 2255, BA/BCA 940	
Campus Maintenance Fund	
B.Com/B. Voc(BIR) 2794, B.Sc. 1023, BA/BCA 704, B., Voc. M(A&G) 1023, M.A. 1650, M.Com 2728, M.Sc. 1826	
Dilapidation Fee	
B.Com/B. Voc(BIR) 2794, B.Sc./B.Voc. M(A&G) 1023, BA 704, M.A. 1650, M.Com 2728, M.Sc. 1826	
Retiral Benefits (Gratuity & Leave En-cashment)	2244
Un-aided staff fund	
B.Com/B. Voc(BIR) 3129, B.Sc. 1386, BA/BCA 1045, B. Voc. M(A&G) 1386, M.A. 2365, M.Com 3426, M.Sc. 2524	
Generator fund	260
Students aid fund	396
NCC/NSS	30
Red Cross	24
House Examination Charges	385
Identity Card/Library Card	77
Library Development Fund	330
Magazine Charges	209
Medical Charges	143
Students Scholarship Fund	242
Library Security	275
Students' Insurance	132
Building Fund	
B.Com/B. Voc. (BIR) 3080, B.Sc./B.Voc. M(A&G) 1133	
BA/BCA 825, M.A. 1892, M.Com 2959, M.Sc. 2046	
Admission Fee Under Graduate	170
Admission Fee Post Graduate	180
Re-admission Fee	245
Establishment Fund	105
Lease Line Internet/Digital Library	180
Gymnasium Charges	66
Youth Welfare Fund	154
Prize Distribution Function	143
Seminar/Club/Societies	143
College News and Annual Report	77
Late Fee with Permission of Principal	1000
Late Fee with Permission of V. C.	3000
<b>University Charges</b>	
University Enrolment	100
University Registration	100
University Continuation Fee	210
P.U. Alumni House	33
College Development Council Fund	85
Holiday Home Fund	75
University Sport Development Fund	44
Sports Fee	187
World University Service Fund	50
Youth Welfare	95
Property Tax	20
PUPIN CARD (only TDC-I)	215
University Examination Fee	As conveyed by University.
Practical Examination Fee	
Physical Education	2900
Computer Application	4520
Music	2120
<b>Punjab Govt. Charges</b>	
Punjab State Higher Edu. Dev. Fund	20
Punjab State Physical Edu. Dev. Fund	75

**\*The fee/funds/charges shall be charged in accordance with any decision of the University / Govt. / College Governing Body/Principal. Decision of the Principal regarding interpretation of rules & instructions shall be final & binding.**







# First in PU Zonal Youth and Heritage Festival (Session 2022-23)

## LADIES TRADITIONAL SONG



Ankita Negi



Gaganpreet Kaur



Garima



Muskan Bhargwaj



Navdeep Kaur



Vinita

## LUDDI



Amanpreet Kaur



Jiya



Pavandeep Kaur



Poonam



Priya



Riya



Simranjeet Kaur



Sneha



Tanishjot Kaur



Tarshpreet Kaur



Upasana Sharma

## Kavishri



Gurpreet Singh



Jaspal Das



Pushpinder Kumar

## Play



Indu Negi



Ishika



Jasmine Garg



Kapil Vijan



Kashish



Kiranpreet Kaur



Rupinder Kaur



Savleen Kaur



## Achievements in PU Inter-Zonal Youth and Heritage Festival/Punjab State Youth Festival (Session 2022-23)



**Bhawana Kumari**  
Mehandi Designing First in Zonal, Second in Inter-Zonal, Participated in Interuniversity



**Gurpreet Singh**  
Kali Second Punjab State, First in Zonal, First in Inter-Zonal



**Jaspal Das**  
Kali Second Punjab State, First in Zonal, First in Inter-Zonal



**Sahil Khan**  
Kali Second, Punjab State, First in Zonal, First in Inter-Zonal



**Ramanjot Kaur**  
Ennu Making, Second Punjab State, Second in Punjab State, First in Zonal, First in Inter-Zonal



**Surbhi**  
Story Writing First in Zonal, First in Inter-Zonal

### First in PU Zonal Youth and Heritage Festival (Session 2022-23)



**Garima**  
Hand Writing in English,



**Alice**  
Essay Writing



**Sukhdeep Kaur**  
Crochet



**Vasu Singh**  
Mitti De Khidauna,



**Sahil Khan**  
Geet



**Maninder Singh**  
Folk Instrument



**Arvind**  
Historicns, First in Zonal



**Tanishjot Kaur**  
StillLife Drawing, First in Zonal



**BHAND**  
**Dalvinder Singh**  
First in Zonal

**Deepak Sharma**  
First in Zonal



### FOLK ORCHESTRA



**Akashdeep Singh**



**Gurkirat Singh**



**Jaspal Das**



**Madhav**



**Mukul Vashisht**



**Sandeep Singh**



**Vinita**



**Muskan Bhardwaj**



**Pushpinder**



### GIDHA TEAM



**Arshdeep Kaur**  
Ind First



**Gurnoor Gill**



**Jasmeet Kaur**



**Manpreet Kaur**



**Palak Sharma**



**Prabhjot Kaur**



**Ramandeep Kaur**



**Rubalpreet Kaur**



**Simranjeet Kaur**



**Sukhmandeep Kaur**



**Taranpreet Kaur**

## Excellence in Sports 2022-23



**Varun Kumar Joshi, M.A.-I**

Represented India at WKF Karate-I

Series A at Kocaeli, Turkey International Karate Championship 2022.

Silver Medal in All India Karate Intersarsity Championship.

Two Gold Medals in Kata and Karate events and one silver medal in Kata Team event at Panjab University Inter College Karate competition.

Participated in National Level Karate Championship held at Pune.



**Shivam, B.A.-II**

Two Gold Medals in 21 and Sr. Age categories in Sr. National Championship Bronze Medal in All India Karate Intersarsity Championship Silver Medal in Kata Team event at Panjab University Inter College Karate Competition. Two Gold Medals in Senior State Karate Championship. Participated in National Level Karate Championship held at Pune.



**Manav Joshi**

Silver Medal in All India Karate Intersarsity Championship.

Participated in Senior National Championship.

Silver Medal in Senior State Karate Championship.

Silver Medal in Senior State Karate Championship.

Silver Medal in Kata Team event at Panjab University Inter College Karate Competition Participated in National Level

Karate Championship held at Pune.



**Ishika Bhasin**

Silver Medal in All India Delhi Police Championship 2022.

Participated in All India Karate Intersarsity Championship.

Silver Medal in Senior State Karate Championship.

Bronze Medal in Panjab University Inter College Karate competition. Bronze Medal in Panjab University Inter college

Weight Lifting competition.



**Gurwinder Singh**

Silver Medal in Panjab University Inter College Karate Competition



**Simranpreet Kaur**

Silver Medal in Kata Team event at Panjab University Inter College Karate Competition



**Garima**

Silver Medal in Kata Team event at Panjab University Inter College Karate Competition



**Jaskaran Singh**

Gold Medal at Punjab Khed Mela 2022 District Level competition and Participated at State Level Punjab Khed Mela 2022.



**Sandeep Kaur**

Silver Medal in 100m hurdles event at Punjab Khed Mela 2022 District level competition.



**Satvik Modgill**

Silver Medal in Panjab University Inter College Boxing Competition



**Sukhpreet Kaur**

Silver Medal in Kata Team event at Panjab University Inter College Karate Competition



**Asha**

Bronze Medal in Panjab University Inter College Athletic Meet Competition in 3000m Steeple chase event. Bronze Medal in Panjab University Inter college Weight Lifting competition Gold Medal in 800m and Bronze Medal in 1500M events at Block Level competition and one Bronze Medal in 4x100m relay at District level Punjab Khed Mela 2022.



**Jagjot Singh**

Two Gold Medals in Long Jump and Triple Jump events at Block Level Triple Jump at District Level Punjab Khed Mela 2022.



**Hasanpreet Singh**

Two Gold Medals in 200m and 400m at Block level competition and one Silver Medal in 4x100m hurdles at District level Punjab Khed Mela 2022.



**Harpreet Singh**

Two Silver Medals in High Jump & 200m events at Block Level competition and two silver medals in 4x100m hurdles and high jump events in District level Punjab Khed Mela 2022.



**Manpreet Kaur**

Bronze Medal in 4x100m relay event at Punjab Khed Mela 2022 District level Competition.

## Certificate Course in Travel & Tourism Session 2021-2022



**Harsh Preet Kaur**  
Certificate Course (TAT)

## Diploma Course in Travel & Tourism Session 2021-2022



**Simranpreet Kaur**  
Diploma Course in TAT



**Amanjot Kaur**  
Advance Diploma in TAT



**Muskan Bhardwaj**  
Diploma in Bio. Tech



**Navleen Kaur**  
Advance Diploma in Bio. Tech.



**Narinder Singh**  
Diploma in Ind. Chem.



**Ishika Loomba**  
Advance Diploma in Ind. Chem.

# Excellence in Academies 2021-2022



**Manleen Kaur**  
B.A.-2nd Sem.  
83%



**Nandani Thour**  
B.A. 4th Sem.  
83.25%



**Kunika**  
B.A. 6th Sem.  
85.83%



**Jyoti Sharma**  
B.Com. 2nd Sem.  
85.30%



**Vanshika**  
B.Com. 4th Sem.  
89.83%



**Shruti Suneja**  
B. Com., 6th Sem.  
87.72%



**Sukhdeep Kaur**  
B.Sc. Med. 2nd Sem.  
86.02%



**Prabhjot Kaur**  
B.Sc. M 4th Sem.  
90.47%



**Deepak Kumar**  
B.Sc. NM 6th Sem.  
4th in PU Chd., 95.60%



**Prabhjot Bains**  
B.Sc. NM 2nd Sem.  
92.75%



**Komal**  
B.Sc. NM 4th Sem.  
90.61%



**Jyoti Gupta**  
B.Sc. 6th Sem. (Med.)  
88.75%



**Parvesh Sharma**  
BCA 2nd Sem.  
83.75%



**Karan Kapoor**  
BCA 4th Sem.  
88.53%



**Harmandeep Kaur**  
BCA 6th Sem.  
90.08%



**Sukhpreet Kaur**  
B. Voc. (MGA)  
86.33%



**Ritika Bains**  
M.A. Pol.Sc. 2nd Sem.  
76.75%



**Harinder Kaur**  
M. A. Pol. Sc. 4th Sem.  
7th in PU Chd., 88.18%



**Samarpreet Kaur**  
M.A. Eng. 2nd Sem.  
4th in PU Chd., 72.00%



**Amandeep Kaur**  
M. A. Eng. 4th Sem.  
72.27%



**Amandeep Kaur**  
M.A. Hist. 2nd Sem.  
69.25%



**Pinky**  
M. A. Hist. 4th Sem.  
83.25%



**Ritika Dhand**  
M.A. Eco. 2nd Sem.  
79.00%



**Taranjot Kaur**  
M.A. Eco. 4th Sem.  
2nd in PU Chd. 90.87%



**Sukhpreet Kaur**  
M.A. Pbi. 2nd Sem.  
6th in PU Chd., 76.50%



**Gurjant Singh**  
M.A. Pbi. 4th Sem.  
81.62%



**Sandeep Kaur**  
M.Sc. Math 2nd Sem.  
69.20%



**Mehak**  
M.Sc. Math 4th Sem.  
91.95%



**Seema Rani**  
M.Sc. 2nd Sem. Chem.,  
2nd in PU Chd., 86%



**Divya**  
M.Sc. Chem. 4th Sem.  
90%



**Ankita Mohan**  
M. Com. 2nd Sem.  
85.57%



**Meena**  
M. Com. 4th Sem.  
89.39%







**An Aerial View of College Campus**